MINUTES
Board of Directors Meeting
Thursday, March 27, 2014

Said Ahmed P David Krause P
David Asp P Mark Matasovsky P
Cynthia Bemis Abrams P Jeanne McTootle P
Mary Brindle P Michael Mobley E
Valerie Burke P Solomon Ogunyemi E
Dennis English P Ruth Ruffin P
Dorothy Janssen E Tina Sanz E
Marvin Johnson P Char Wilkinson P
Marty Kirsch P

CAPSH Staff and other guests present: Executive Director Richard Zierdt, Director of Finance Win Grandstrand, Director of Operations Scott Zemke, Director of Planning and Development Marcy Harris, Char Guse, Amanda Sandeen, Bettie Foster Crowe, Bill O’Meara, Carol Watson, Cheryl Heesch, Chris Ratsch, Dan Park, Dana Slimmer, Denise Casper-Smith, Gary Hill, Jard DeVille, Jennifer Romero, Linda Larson, Lyn Hubacher, Maria Sanchez, Marsha Gagnon, Nikoe Lee, Pat Longs, Roberta Vilas, Sandy Johnson, Sharon Evans, Wendy Anderson, Hennepin County Commissioner Jan Callison, Melissa Musliner, Peggy Muehlberg, Colleen Schleiss, J.D. Haas, and Katie Lovo.

1. **Call to Order:** The Board of Directors of Community Action Partnership of Suburban Hennepin met for their March Board Meeting on Thursday, March 27, 2014, at the Minneapolis Marriott Southwest in Minnetonka. The meeting was called to order at 5:00 P.M. by Marty Kirsch.

2. **Approval or Adjustment of Proposed Agenda:** A MOTION was made by Char Wilkinson, seconded by Ruth Ruffin to approve the agenda. MOTION CARRIED.

3. **Approval of Minutes Dated February 27, 2014:** Corrections – Page 1 – bullet #1 – change “January” to “February”, and page 2, bullet #10 change “St. Louis Park” to “Minnetonka”. A MOTION was made by Marvin Johnson, seconded by Char Wilkinson to approve the February 27, 2014 meeting minutes as amended. MOTION CARRIED.

4. **Executive Committee Report:** Ruth Ruffin discussed items from the March 17, 2014 meeting.
   - Mark Matasovsky reported on the meeting with Cincinnatus representative. Board members not in attendance would have questionnaires mailed to them. The first notices would be out that week.
   - We continue to monitor activity on both the Federal and State levels. At this time, our postures are good. Rich spends a lot of time at the State Capital.

5. **Personnel Committee Report:** Mark Matasovksy reported that the process with Cincinnatus is moving forward. If Board members not in attendance have not received their questionnaires, please let him know and he will make sure that they are sent to you.
6. **Finance and Investment Oversight Committee Report:** Marvin Johnson discussed items from the March 17, 2014 meeting.
   - Financial statement: The statements for CAPSH and Outdoors With Heroes, Inc. were reviewed. Director of Finance Win Grandstrand acknowledged an entry error on the statements, and it would be corrected for the Board Packet statements. A MOTION was made by Marvin Johnson, seconded by David Krause, to accept the Financial Reports, subject to audit. MOTION CARRIED. We should have a Budget Revision at the next meeting.

7. **Community Sector Committee:** Ruth Ruffin reported that Dennis English been chosen to fill the spot vacated by Marcia Quarberg. A MOTION was made by Ruth Ruffin, seconded by Char Wilkinson to reseat the two Private Sector Members whose terms expire this year, for another two years. A MOTION was made by Ruth Ruffin, seconded by Marvin Johnson the amend the motion to include reseating all Private Sector Members (Dottie Janssen, Mark Matasovsky, David Krause, Michael Mobley, and Valerie Burke) for another two year term, as all terms expire this year. AMENDMENT CARRIED. MAIN MOTION CARRIED.

8. **Executive Director’s Report:** Rich reported as follows:
   - We have been contacted about becoming the fiscal agent for Beyond the Yellow Ribbon – Chanhassen. A MOTION was made by Mary Brindle, seconded by Jean McTootle to provide fiscal agent services to Beyond the Yellow Ribbon – Chanhassen. MOTION CARRIED.
   - Director of Programs Scott Zemke and Board Member Mike Mobley are currently in Washington DC attend the National Community Action Foundation Annual Conference. They will report at the April meeting.
   - Funding: We continue to monitor activity on both the Federal and State levels. At this time our postures are good.
   - Rich announced that he had met with a representative from Cincinnatus to answer questions about CAPSH and its future.

9. **New Business:** Nominating Committee Report: David Krause reported that the committee makes the following officer recommendations: Chairman – Marty Kirsch, Vice Chairman – Mark Matasovsky, Treasurer – Michael Mobley, and Secretary – Ruth Ruffin. A MOTION was made by David Krause, seconded by Mary Brindle to move the slate of officers. MOTION CARRIED. At this time, the Board members introduced themselves to everyone.

10. **Other Business:**

11. **ADJOURNMENT:** A MOTION was made by Marvin Johnson, seconded by Char Wilkinson, to adjourn the meeting at 5:32 PM to April 24, 2014, at 6:00 PM at the CAPSH Office in St. Louis Park. MOTION CARRIED.

Submitted by Char Guse
Approved April 24, 2014