

Form **990**

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2016
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2016 calendar year, or tax year beginning and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN Doing business as		D Employer identification number 41-1524088
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	E Telephone number (952) 933-9639
	City or town, state or province, country, and ZIP or foreign postal code ST LOUIS PARK, MN 55426		G Gross receipts \$ 6,010,171.
	F Name and address of principal officer: SCOTT ZEMKE SAME AS C ABOVE		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
	I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number ▶

J Website: ▶ **WWW.CAPHENNEPIN.ORG**

K Form of organization: Corporation Trust Association Other ▶ **L** Year of formation: **1986** **M** State of legal domicile: **MN**

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: SEE SCHEDULE O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	17
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	17
	5 Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	82
	6 Total number of volunteers (estimate if necessary)	6	107
	7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	4,506,655.	5,968,287.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	19,174.	12,505.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	4,094.	4,960.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,000.	0.
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	4,532,923.	5,985,752.
Expenses	14 Benefits paid to or for members (Part IX, column (A), line 4)	1,009,224.	1,731,037.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16 a Professional fundraising fees (Part IX, column (A), line 11e)	2,777,353.	3,101,647.
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 0.	0.	0.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	677,684.	1,217,462.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	4,464,261.	6,050,146.
19 Revenue less expenses. Subtract line 18 from line 12	68,662.	-64,394.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	1,008,734.	1,252,067.
	22 Net assets or fund balances. Subtract line 21 from line 20	200,649.	503,187.
		808,085.	748,880.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date		
	SCOTT ZEMKE, EXECUTIVE DIRECTOR Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	PTIN
	LAWRENCE H. MOHR, CPA				P00447603
Firm's name ▶ BAKER TILLY VIRCHOW KRAUSE, LLP			Firm's EIN ▶ 39-0859910		
Firm's address ▶ 225 S 6TH ST #2300 MINNEAPOLIS, MN 55402			Phone no. 612.876.4500		

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

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Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

**OUR MISSION IS TO ENSURE A LIFE OF DIGNITY AND OPPORTUNITY FOR THOSE
IN NEED THROUGHOUT HENNEPIN COUNTY.**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 1,984,827. including grants of \$) (Revenue \$)

WE PROVIDE FINANCIAL ASSISTANCE TO LOW-INCOME HOUSEHOLDS TO ASSIST WITH ENERGY COSTS (GAS, HEAT, OIL) AND REPAIRS. WE PROVIDE DIRECT, ONE-TIME PAYMENTS TO ENERGY VENDORS THROUGH FUNDING RECEIVED FROM THE STATE AND FEDERAL GOVERNMENTS. ADDITIONALLY, EMERGENCY FUNDS ARE MADE AVAILABLE TO HOUSEHOLDS THROUGH STATE AND PRIVATE FUNDING SOURCES. MARKETING AND OUTREACH EFFORTS ARE UTILIZED TO INFORM CUSTOMERS OF FUEL EFFICIENCY STRATEGIES; THIS PAST YEAR, WE CONDUCTED SEVERAL ENERGY CONSERVATION FAIRS TO PROVIDE INFORMATION AND FREE ENERGY CONSERVATION SUPPLIES TO LOW-INCOME HOUSEHOLDS. DURING 2016, 29,882 HOUSEHOLDS RECEIVED ENERGY ASSISTANCE OR ENERGY CRISIS ASSISTANCE, WHICH TRANSLATES INTO ASSISTANCE BEING PROVIDED TO 78,040 PEOPLE.

4b (Code:) (Expenses \$ 1,158,463. including grants of \$) (Revenue \$ 8,145.)

WE PROVIDE FULL-CYCLE HOMEOWNERSHIP SERVICES, AS WELL AS RENTAL SERVICES FOR CLIENTS. THESE SERVICES ARE OFFERED TO ASSIST LOW-INCOME PEOPLE OBTAIN, MAINTAIN AND RETAIN SAFE AND AFFORDABLE HOUSING. SERVICES RELATED TO MEETING BASIC NEEDS ARE ALSO PROVIDED (E.G., FINANCIAL OR OTHER ASSISTANCE WITH HEALTHCARE, CHILD CARE, EMPLOYMENT, FINANCIAL COUNSELING, EDUCATION, ETC.). HOUSING SERVICES INCLUDE WITH FORECLOSURE PREVENTION COUNSELING AND LOAN ASSISTANCE. THE PROGRAM SERVED 172 PEOPLE (113 HOUSEHOLDS), FIRST TIME HOMEBUYER WORKSHOPS, COUNSELING AND ASSISTANCE WITH OBTAINING LOANS AVAILABLE FOR FIRST-TIME HOMEBUYERS AND LOW-INCOME HOMEBUYERS. 722 PEOPLE ATTENDED WORKSHOPS AND/OR RECEIVED 1:1 COUNSELING, IN THE HOUSING REHABILITATION SERVICES, COUNSELING AND WORKSHOPS, 1,342 PEOPLE RECEIVED ASSISTANCE

4c (Code:) (Expenses \$ 304,475. including grants of \$) (Revenue \$)

WE ENGAGE IN COMMUNITY DEVELOPMENT, WHICH ASSISTS OTHER ORGANIZATIONS TO DEVELOP TO THEIR FULLEST CAPACITIES, IN ORDER TO BETTER SERVE LOW-INCOME AND HISTORICALLY UNDERREPRESENTED POPULATIONS. WE FOCUS ON WORKING WITH GROUPS AND ORGANIZATIONS THAT ARE INITIATED AT A GRASS-ROOTS LEVEL AND WANT TO PROVIDE SERVICES AT A LOCAL COMMUNITY LEVEL. STRATEGIES FOR COMMUNITY DEVELOPMENT INCLUDE PROVIDING THE FOLLOWING SERVICES TO BOTH NEW AND MORE MATURE ORGANIZATIONS: CORPORATE FORMATION AND ORGANIZATION, BOARD TRAINING, STAFF TRAINING, OBTAINING TAX-EXEMPT STATUS, RESOURCE DEVELOPMENT AND FUND-RAISING STRATEGIES, MARKETING ASSISTANCE, DEVELOPING EVALUATION AND REPORTING STRATEGIES. WE ALSO SERVE AS THE FISCAL AGENT FOR TWO ORGANIZATIONS THAT DO NOT HAVE INTERNAL FINANCIAL CAPACITY AND THAT DO NOT HAVE TAX-EXEMPT

4d Other program services (Describe in Schedule O.)

(Expenses \$ 1,706,116. including grants of \$ 1,731,037.) (Revenue \$ 4,360.)

4e Total program service expenses **5,153,881.**

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	X	
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X

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Part IV Checklist of Required Schedules *(continued)*

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	X	
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the sponsoring organization make any taxable distributions under section 4966?		
9b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

			Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	1a	17		
b Enter the number of voting members included in line 1a, above, who are independent	1b	17		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	3			X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4		X	
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6 Did the organization have members or stockholders?	6			X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?	8a		X	
b Each committee with authority to act on behalf of the governing body?	8b		X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9			X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

			Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a			X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b			
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a		X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.				
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a		X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c		X	
13 Did the organization have a written whistleblower policy?	13		X	
14 Did the organization have a written document retention and destruction policy?	14		X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?				
a The organization's CEO, Executive Director, or top management official	15a		X	
b Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	15b		X	
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a			X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b			

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **▶ MN**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **▶**
THE ORGANIZATION - (952) 933-9639
8800 HIGHWAY 7, NO. 401, ST LOUIS PARK, MN 55426

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DAVID ASP MEMBER	1.00	X					0.	0.	0.	
(2) VALERIE BURKE MEMBER	1.00	X					0.	0.	0.	
(3) MARVIN D. JOHNSON MEMBER	2.00	X					0.	0.	0.	
(4) DAVID KRAUSE MEMBER	1.00	X					0.	0.	0.	
(5) JEANNE MCTOOTLE MEMBER	1.00	X					0.	0.	0.	
(6) CHAR WILKINSON MEMBER	2.00	X					0.	0.	0.	
(7) SOLOMON OGUNYEMI MEMBER	1.00	X					0.	0.	0.	
(8) DENNIS ENGLISH MEMBER	1.00	X					0.	0.	0.	
(9) ROBERT GUTIERREZ MEMBER	2.00	X					0.	0.	0.	
(10) CYNTHIA ABRAMS MEMBER	1.00	X					0.	0.	0.	
(11) TINA SANZ MEMBER	1.00	X					0.	0.	0.	
(12) ABIDI WARSAME MEMBER	1.00	X					0.	0.	0.	
(13) CAM GORDON MEMBER	1.00	X					0.	0.	0.	
(14) MARTY KIRSCH BOARD CHAIR	3.00	X		X			0.	0.	0.	
(15) MARY BRINDLE BOARD VICE CHAIR	3.00	X		X			0.	0.	0.	
(16) RUTH RUFFIN BOARD SECRETARY	3.00	X		X			0.	0.	0.	
(17) MICHAEL MOBLEY BOARD TREASURER	3.00	X		X			0.	0.	0.	

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Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) ANTHONY BAQUERO MEMBER	1.00	X					0.	0.	0.	
(19) SCOTT ZEMKE EXECUTIVE DIRECTOR	40.00			X			104,504.	0.	14,068.	
(20) KRISTI OLSON DIRECTOR OF FINANCE - PART YEAR	40.00			X			56,214.	0.	6,634.	
(21) JAMES WARLOBACH DIRECTOR OF FINANCE	40.00			X			27,865.	0.	0.	
(22) WINSLOW GRANDSTRAND DIRECTOR OF FINANCE - PART YEAR	40.00			X			29,495.	0.	1,180.	
1b Sub-total							218,078.	0.	21,882.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							218,078.	0.	21,882.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 1

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3	X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4	X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5	X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
CENTRAIRE HEATING & AIR CONDITION, 7402 WASHINGTON AVE S, EDEN PRAIRIE, MN 55344	FURNACE & AIR CONDITIONING REPAIR	217,433.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 1

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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e 5,931,589.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 36,698.				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f	▶ 5,968,287.				
Program Service Revenue	2 a CREDIT REPORT	Business Code 900099	6,734.	6,734.		
	b TRAINING REVENUE	900099	4,360.	4,360.		
	c MISCELLANEOUS	900099	1,411.	1,411.		
	d _____					
	e _____					
	f All other program service revenue					
	g Total. Add lines 2a-2f	▶ 12,505.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)	▶ 5,437.			5,437.	
	4 Income from investment of tax-exempt bond proceeds	▶				
	5 Royalties	▶				
	6 a Gross rents	(i) Real				
		(ii) Personal				
		b Less: rental expenses				
		c Rental income or (loss)				
	d Net rental income or (loss)	▶				
	7 a Gross amount from sales of assets other than inventory	(i) Securities	23,942.			
		(ii) Other				
		b Less: cost or other basis and sales expenses	24,419.			
		c Gain or (loss)	-477.			
	d Net gain or (loss)	▶ -477.			-477.	
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a				
b Less: direct expenses		b				
c Net income or (loss) from fundraising events		▶				
9 a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities	▶				
10 a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold	b				
	c Net income or (loss) from sales of inventory	▶				
Miscellaneous Revenue		Business Code				
11	a _____					
	b _____					
	c _____					
	d All other revenue					
	e Total. Add lines 11a-11d	▶				
12 Total revenue. See instructions.	▶ 5,985,752.	12,505.	0.	4,960.		

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...	961,538.	961,538.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22	769,499.	769,499.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	239,960.	194,032.	45,928.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,272,070.	1,839,224.	432,846.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	70,570.	56,434.	14,136.	
9 Other employee benefits	259,768.	207,737.	52,031.	
10 Payroll taxes	259,279.	207,346.	51,933.	
11 Fees for services (non-employees):				
a Management				
b Legal	2,109.		2,109.	
c Accounting	21,000.		21,000.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	984.		984.	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	308,591.	304,132.	4,459.	
12 Advertising and promotion	193,811.	189,518.	4,293.	
13 Office expenses	73,690.	45,013.	28,677.	
14 Information technology				
15 Royalties				
16 Occupancy	241,537.	122,912.	118,625.	
17 Travel	46,091.	30,101.	15,990.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	43,349.	25,067.	18,282.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	21,968.	17,206.	4,762.	
23 Insurance	8,808.	6,694.	2,114.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a EQUIPMENT RENTAL	152,647.	105,883.	46,764.	
b DUES AND LICENSES	73,424.	52,202.	21,222.	
c MISCELLANEOUS EXPENSE	29,453.	19,343.	10,110.	
d _____				
e All other expenses _____				
25 Total functional expenses. Add lines 1 through 24e	6,050,146.	5,153,881.	896,265.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1 Cash - non-interest-bearing		1		
	2 Savings and temporary cash investments	261,610.	2	205,966.	
	3 Pledges and grants receivable, net	491,779.	3	785,584.	
	4 Accounts receivable, net		4		
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L			5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L			6	
	7 Notes and loans receivable, net			7	
	8 Inventories for sale or use			8	
	9 Prepaid expenses and deferred charges	81,984.	9	84,565.	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 157,965.			
	b Less: accumulated depreciation	10b 81,809.	80,671.	10c	76,156.
	11 Investments - publicly traded securities	92,690.	11	99,796.	
	12 Investments - other securities. See Part IV, line 11		12		
	13 Investments - program-related. See Part IV, line 11		13		
	14 Intangible assets		14		
	15 Other assets. See Part IV, line 11		15		
16 Total assets. Add lines 1 through 15 (must equal line 34)	1,008,734.	16	1,252,067.		
Liabilities	17 Accounts payable and accrued expenses	199,653.	17	285,097.	
	18 Grants payable		18		
	19 Deferred revenue	996.	19	218,090.	
	20 Tax-exempt bond liabilities		20		
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21		
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L			22	
	23 Secured mortgages and notes payable to unrelated third parties		23		
	24 Unsecured notes and loans payable to unrelated third parties		24		
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D			25	
	26 Total liabilities. Add lines 17 through 25	200,649.	26	503,187.	
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27 Unrestricted net assets	720,266.	27	708,454.	
	28 Temporarily restricted net assets	87,819.	28	40,426.	
	29 Permanently restricted net assets		29		
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30 Capital stock or trust principal, or current funds		30		
	31 Paid-in or capital surplus, or land, building, or equipment fund		31		
	32 Retained earnings, endowment, accumulated income, or other funds		32		
33 Total net assets or fund balances	808,085.	33	748,880.		
34 Total liabilities and net assets/fund balances	1,008,734.	34	1,252,067.		

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	5,985,752.
2	Total expenses (must equal Part IX, column (A), line 25)	6,050,146.
3	Revenue less expenses. Subtract line 2 from line 1	-64,394.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	808,085.
5	Net unrealized gains (losses) on investments	5,189.
6	Donated services and use of facilities	
7	Investment expenses	
8	Prior period adjustments	
9	Other changes in net assets or fund balances (explain in Schedule O)	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	748,880.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

- 1** Accounting method used to prepare the Form 990: Cash Accrual Other _____
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		X
2b	X	
2c	X	
3a	X	
3b	X	

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	3267716.	3109814.	3916888.	4506655.	5968287.	20769360.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	3267716.	3109814.	3916888.	4506655.	5968287.	20769360.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						20769360.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4	3267716.	3109814.	3916888.	4506655.	5968287.	20769360.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	3,528.	3,679.	4,525.	7,094.	5,437.	24,263.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						20793623.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	99.88 %
15 Public support percentage from 2015 Schedule A, Part II, line 14	15	99.90 %
16a 33 1/3% support test - 2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions; 3 Gross receipts from activities that are not an unrelated trade or business; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; 7b Amounts included on lines 2 and 3 received from other than disqualified persons; 8 Public support.

Section B. Total Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources; 10b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; 10c Add lines 10a and 10b; 11 Net income from unrelated business activities not included in line 10b; 12 Other income; 13 Total support.

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

Table with 2 columns: Line number, Percentage. Row 15: Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f)) 15 %; Row 16: Public support percentage from 2015 Schedule A, Part III, line 15 16 %

Section D. Computation of Investment Income Percentage

Table with 2 columns: Line number, Percentage. Row 17: Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f)) 17 %; Row 18: Investment income percentage from 2015 Schedule A, Part III, line 17 18 %

19a 33 1/3% support tests - 2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

COMMUNITY ACTION PARTNERSHIP OF

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

COMMUNITY ACTION PARTNERSHIP OF

Schedule A (Form 990 or 990-EZ) 2016

SUBURBAN HENNEPIN

41-1524088 Page 7

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions	
9 Distributable amount for 2016 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required- explain in Part VI). See instructions			
3 Excess distributions carryover, if any, to 2016:			
a			
b			
c From 2013			
d From 2014			
e From 2015			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2016 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions			
6 Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions			
7 Excess distributions carryover to 2017. Add lines 3j and 4c			
8 Breakdown of line 7:			
a			
b Excess from 2013			
c Excess from 2014			
d Excess from 2015			
e Excess from 2016			

Schedule A (Form 990 or 990-EZ) 2016

COMMUNITY ACTION PARTNERSHIP OF

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Multiple horizontal lines for supplemental information.

Schedule B

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and
its instructions is at www.irs.gov/form990 .

OMB No. 1545-0047

2016

Name of the organization

COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN

Employer identification number

41-1524088

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2016)

Name of organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number 41-1524088
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Part I Contributors (See instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	U.S DEPARTMENT OF HEALTH AND HUMAN SERVICES 330 C STREET S.W. WASHINGTON, DC 20201	\$ 2,244,039.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	U.S DEPARTMENT OF HEALTH AND HUMAN SERVICES 330 C STREET S.W. WASHINGTON, DC 20201	\$ 2,553,151.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	MINNESOTA DEPARTMENT OF HUMAN SERVICES 444 LAFAYETTE ROAD NORTH ST. PAUL, MN 55155	\$ 432,703.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
_____	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
_____	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
_____	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number 41-1524088
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Part II Noncash Property (See instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions)	(d) Date received
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____

Name of organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number 41-1524088
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Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) ▶ \$ _____
 Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

OMB No. 1545-0047

2016
Open to Public Inspection

▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

Name of the organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN **Employer identification number** 41-1524088

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
 Preservation of land for public use (e.g., recreation or education) Preservation of a historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

(ii) Assets included in Form 990, Part X

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1

b Assets included in Form 990, Part X

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990. Schedule D (Form 990) 2016

**COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	5,989,957.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	5,189.
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	5,189.
3	Subtract line 2e from line 1	3	5,984,768.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	984.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	984.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	5,985,752.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	6,049,162.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	6,049,162.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	984.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	984.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	6,050,146.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART IV, LINE 2B:

SEE PROGRAM SERVICE ACCOMPLISHMENTS AS EXPLAINED IN FORM 990, PART III, LINE 4C. CAPSH PROVIDES FISCAL AGENT SERVICES TO ORGANIZATIONS THAT DO NOT HAVE INTERNAL FINANCIAL CAPACITY. THIS ACTIVITY IS FOR OUTDOORS WITH HEROES, CHANHASSEN BEYOND THE YELLOW RIBBON, AND HENNEPIN COUNTY TEEN PARENT CONNECTION. CAPSH PROVIDES GENERAL LEDGER/ACCOUNTING AND FINANCIAL ASSISTANCE FOR THESE ORGANIZATIONS.

THE ASSOCIATED AMOUNTS ARE INCLUDED WITH CASH ON THE STATEMENT OF FINANCIAL POSITION, WITH THE CORRESPONDING LIABILITY INCLUDED WITH ACCOUNTS PAYABLE.

Part XIII Supplemental Information *(continued)*

PART X, LINE 2:

THE ORGANIZATION IS REQUIRED TO ASSESS WHETHER AN UNCERTAIN TAX POSITION
EXISTS AND IF THERE SHOULD BE RECOGNITION OF A RELATED BENEFIT OR
LIABILITY IN THE FINANCIAL STATEMENTS. THE ORGANIZATION HAS DETERMINED
THERE ARE NO AMOUNTS TO RECORD AS ASSETS OR LIABILITIES RELATED TO
UNCERTAIN TAX POSITIONS. THE ORGANIZATION'S TAX RETURNS ARE SUBJECT TO
REVIEW AND EXAMINATION BY FEDERAL AND STATE AUTHORITIES.

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Name of the organization **COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

**Employer identification number
41-1524088**

Part I General Information on Grants and Assistance

- 1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? **Yes** **No**
- 2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
HENNEPIN HEALTH FOUNDATION 701 PARK AVE. MINNEAPOLIS, MN 55415	41-0845733	501(C)(3)	50,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
THE LINK 1210 GLENWOOD AVE. MINNEAPOLIS, MN 55405	41-1920649	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
LAO ASSISTANCE CENTER OF MINNESOTA 503 IRVING AVE. N. MINNEAPOLIS, MN 55405	36-3255880	501(C)(3)	15,538.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
PILLSBURY UNITED COMMUNITIES 125 W. BROADWAY AVE. N. MINNEAPOLIS, MN 55411	41-0916478	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
BEACON INTERFAITH HOUSING COLLABORATIVE - 2610 UNIVERSITY AVE. W. - ST. PAUL, MN 55114	41-1953599	501(C)(3)	15,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
MINNEAPOLIS COMMUNITY TECHNICAL COLLEGE - 1501 HENNEPIN AVE. S - MINNEAPOLIS, MN 55403	41-1687554	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.

- 2** Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶ **18.**
- 3** Enter total number of other organizations listed in the line 1 table ▶ **0.**

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2016)

**COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Schedule I (Form 990)

41-1524088

Page 1

Part II Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
MINNESOTA COMPUTERS FOR SCHOOLS 970 PICKETT STREET, N. BAYPORT, MN 55003	20-1776702	501(C)(3)	15,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
THE FAMILY PARTNERSHIP 414 SOUTH 8TH STREET MINNEAPOLIS, MN 55404	41-0693858	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
TWIN CITIES HABITAT FOR HUMANITY 1954 UNIVERSITY AVE. ST. PAUL, MN 55104	36-3363171	501(C)(3)	50,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
CAPI USA 3702 EAST LAKE ST. MINNEAPOLIS, MN 55406	41-1417198	501(C)(3)	31,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
STORE TO DOOR 1935 COUNTY RD. B2 W ROSEVILLE, MN 55113	41-1433859	501(C)(3)	20,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
CLUES 720 E. LAKE STREET MINNEAPOLIS, MN 55407	41-1386988	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
BRIDGE FOR YOUTH 1111 WEST 22ND STREET MINNEAPOLIS, MN 55405	41-0983062	501(C)(3)	50,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
NEDA 481 WABASHA ST. S ST. PAUL, MN 55107	41-1658636	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
BII GII WIIN CDLF 1113 E. FRANKLIN AVE. MINNEAPOLIS, MN 55454	45-3579582	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.

Schedule I (Form 990)

**COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Schedule I (Form 990)

41-1524088

Page 1

Part II Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
MID-MINNESOTA LEGAL AID 430 1ST AVE., N. MINNEAPOLIS, MN 55401	41-1412710	501(C)(3)	65,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
ALLIANCE HOUSING INC. 2309 NICOLLET AVE. MINNEAPOLIS, MN 55404	41-1717910	501(C)(3)	50,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.
AFRICAN DEVELOPMENT CENTER 1931 SOUTH 5TH ST. MINNEAPOLIS, MN 55454	20-0553370	501(C)(3)	75,000.	0.	FMV		TO PROVIDE SERVICES TO ELIGIBLE MINNEAPOLIS RESIDENTS.

**COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
ENERGY ASSISTANCE	345	488,719.	0.	FMV	
RENT ASSISTANCE	203	165,907.	0.	FMV	
HOME REPAIRS	121	41,366.	0.	FMV	
CAR REPAIR	55	33,322.	0.	FMV	
FOOD ASSISTANCE	341	4,058.	0.	FMV	

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2:

THE ORGANIZATION AWARDED A TOTAL OF \$961,538 OF A CSBG GRANT RECEIVED TO
 SUB-RECIPIENTS IN MINNEAPOLIS. THE PROCEDURES FOR MONITORING USE OF THE
 GRANT FUND INCLUDES A DESIGNATED STAFF WHO ASSESSES THE SUB-RECIPIENTS
 PERFORMANCE IN COORDINATION WITH A DESIGNATED STAFF OF EACH SUB-RECIPIENT.
 THE ASSESSMENT IS BASED ON PERFORMANCE AND COMPLIANCE RESULTS-BASED
 MEASURES WITH RESPECT TO PROGRAM, ADMINISTRATIVE AND FINANCIAL MANAGEMENT
 PER THE REQUIREMENTS SET FORTH IN THE AGREEMENT.

COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN

Schedule I (Form 990)

41-1524088

Page 2

Part III Continuation of Grants and Other Assistance to Individuals in the United States (Schedule I (Form 990), Part III.)

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
TRANSPORTATION	50.	3,471.	0.	FMV	
MISCELLANEOUS CLIENT SERVICES	201.	32,654.	0.	FMV	

Part IV Supplemental Information

PART I, LINE 2:

USE OF GRANT FUNDS ARE MONITORED BOTH ON THE FINANCIAL AND THE PROGRAMMATIC SIDES. THE TWO SYSTEMS WORK TOGETHER TO ENSURE APPROPRIATE ACCOUNTING AND EXPENDITURE OF FUNDS ON THE PROGRAMMATIC SIDE. ALL CLIENTS WHO RECEIVE SERVICES AND FUNDS ARE SCREENED FOR ELIGIBILITY GUIDELINES FOR EACH PROGRAM FOR WHICH THEY ARE APPLYING. ELIGIBILITY GUIDELINES FOR EACH PROGRAM ARE PROVIDED TO APPLICABLE STAFF, THESE GUIDELINES FORM THE FIRST PART OF THE SCREENING TOOLS FOR EACH SPECIFIC PROGRAM. PROGRAM STAFF DETERMINE ELIGIBILITY FOR SERVICES (THROUGH INTERVIEW AND AUTOMATED DATABASE PROCESSES), THEY ALSO TRACK CLIENT PROGRESS AND CONTINUED ELIGIBILITY FOR SERVICES. PROGRAM STAFF SUBMIT FUNDING EXPENSE REQUESTS TO THE FINANCE DEPARTMENT WHICH THEN REVIEWS AND TIES THE REQUESTS INTO THE APPLICABLE GRANTS. THE FINANCE DEPARTMENT PREPARES MONTHLY MANAGERS' REPORTS, ENABLING SENIOR STAFF TO VERIFY THAT FUNDS ARE BEING APPLIED CORRECTLY FROM THE VARIOUS GRANTS QUARTERLY (IN SOME CASES MONTHLY) REPORTS DUE TO FUNDERS PROVIDE A FINAL LAYER OF ACCOUNTABILITY BY PROVIDING ANOTHER REVIEW OF CLIENT FILES TO ASSURE APPROPRIATE CLIENT VERIFICATION AND RECORD KEEPING.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

Open to Public
Inspection

Name of the organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number 41-1524088
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FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

OUR MISSION IS TO ENSURE A LIFE OF DIGNITY AND OPPORTUNITY FOR THOSE IN
NEED THROUGHOUT HENNEPIN COUNTY.

FORM 990, PART III, LINE 2, NEW PROGRAM SERVICES:

IN AUGUST 2016 THE ORGANIZATION RECEIVED THE DESIGNATION AS THE
COMMUNITY ACTION AGENCY FOR THE CITY OF MINNEAPOLIS. 18 ORGANIZATIONS
RECEIVED SUBAWARDS TO PROVIDE SERVICES IN THE CITY OF MINNEAPOLIS, AND
THE ORGANIZATION BEGAN OFFERING SERVICES IN THE NEW SERVICE TERRITORY.

FORM 990, PART III, LINE 4B, PROGRAM SERVICE ACCOMPLISHMENTS:

THROUGH REPAIRS, GRANTS, AND LOANS. 445 HOUSEHOLDS RECEIVED REVERSE
MORTGAGE COUNSELING, 71 HOUSEHOLDS HELPED WITH HOMELESS AND
TRANSITIONAL HOUSING COUNSELING, INTENSIVE CASE MANAGEMENT SERVICES
AND FINANCIAL ASSISTANCE SERVICES PROVIDED TO 594 PEOPLE (173
HOUSEHOLDS).

FORM 990, PART III, LINE 4C, PROGRAM SERVICE ACCOMPLISHMENTS:

STATUS. THE ORGANIZATIONS ARE "OUTDOOR WITH HEROS" AND "HENNEPIN
COUNTY TEEN PARENTS CONNECTION". DURING 2016, WE WORKED WITH 261
ENTITIES TO INCREASE THEIR CAPACITIES AND ABILITIES TO SERVE LOW-INCOME
PEOPLE, AND IN KEEPING WITH OUR COMMITMENT TO STRENGTHEN COMMUNITIES
THROUGH ACTIVE PARTNERING AND COLLABORATION. WE PARTNERED OR
COLLABORATED WITH 261 PUBLIC AND PRIVATE GROUPS, ORGANIZATIONS, AND
AGENCIES WITHIN OUR SERVICE AREA DURING PROGRAM YEAR 2016, RESULTING IN
APPROXIMATELY 548 PARTNERSHIPS. OUR WORK DURING 2016 WAS ENRICHED AND

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2016)

632211 08-25-16

Name of the organization **COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Employer identification number
41-1524088

**EXPANDED BY NEARLY 107 VOLUNTEERS, WHO DONATED 1,690 HOURS OF THEIR
TIME.**

FORM 990, PART III, LINE 4D, OTHER PROGRAM SERVICES:

**EDUCATION, INFORMATION AND REFERRAL: WE PROVIDE MANY OPPORTUNITIES TO
INFORM AND EDUCATE OUR CUSTOMERS AND THE COMMUNITY AT LARGE. STRATEGIES
INCLUDE CONDUCTING WORKSHOPS RELATED TO RENTER DUTIES AND RIGHTS,
OFFERING VOTER EDUCATION AND REGISTRATION SERVICES, PROVIDING
INFORMATION AND RESOURCES TO PEOPLE TO HELP THEM UNDERSTAND THE NATURE
OF POVERTY AND METHODS TO REDUCE OR MITIGATE ITS EFFECTS. WE PROVIDE
ORAL AND WRITTEN INFORMATION AND REFERRAL SERVICES TO PEOPLE WHO
CONTACT US, PARTICIPATING IN COMMUNITY EVENTS THROUGHOUT THE SERVICE
AREA SEVERAL TIMES PER YEAR, AND OFFERING OR COLLABORATING ON PROGRAMS
DESIGNED TO ENGAGE PEOPLE IN THE POLITICAL, SOCIAL AND EDUCATIONAL
PROCESSES THAT AFFECT THEM.**

**ASIDE FROM WORKSHOPS, COMMUNITY EVENTS AND INFORMATIONAL SESSIONS,
INFORMATION IS MADE AVAILABLE THROUGH OUR WEBSITE, WHICH IS UPDATED ON
A REGULAR AND TIMELY BASIS. THE WEBSITE CAN BE TRANSLATED INTO
DIFFERENT LANGUAGES, USING A FREE, ONLINE TRANSLATION PROGRAM.**

**APPROXIMATELY 31,810 PEOPLE RECEIVED INFORMATION AND REFERRAL SERVICES
DURING 2016. APPROXIMATELY 33,657 PEOPLE RECEIVED INFORMATION AND
REFERRAL SERVICES DURING 2016. IN ADDITION, 51,700 PEOPLE RECEIVED
INFORMATION THROUGH OUTREACH EVENTS, AND AN ESTIMATED 1,902,101 PEOPLE
RECEIVED INFORMATION THROUGH ADVOCACY AND EDUCATION SERVICES (THROUGH
MEDIA). THE SIGNIFICANT INCREASE IN ADVOCACY INFORMATION AND
EDUCATIONAL SERVICES WAS DUE TO VOTER EDUCATION MAILING, PREPARED WITH
ASSISTANCE FROM THE MINNESOTA'S SECRETARY OF STATE'S OFFICE THAT WAS
MAILED TO ALL ENERGY ASSISTANCE CLIENTS (INCLUDING MINNEAPOLIS).**

Name of the organization	COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number	41-1524088
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THE FOLLOWING PROGRAMS WERE ALSO OFFERED THROUGH THE ORGANIZATION DURING THE 2016 PROGRAM YEAR: EMERGENCY SERVICES (SHORT-TERM ASSISTANCE), WHICH INCLUDES LIMITED FINANCIAL ASSISTANCE FOR HOUSING, BASIC NEEDS AND TRANSPORTATION AND RENTERS TRAINING, 806 UNITS OF DIRECT SERVICE PROVIDED; VEHICLE REPAIR PROGRAM PROVIDED FINANCIAL ASSISTANCE TO 55 HOUSEHOLDS TO ENABLE THEM TO OBTAIN OR MAINTAIN EMPLOYMENT, SNAP (FOOD SUPPORT): 2,069 RECEIVED INFORMATIONAL/OUTREACH SERVICES, 369 RECEIVED HELP TO APPLY FOR SNAP FOOD ASSISTANCE, OUTREACH 9,436 PEOPLE PROVIDED INFORMATION/OUTREACH AND RECEIVED ASSISTANCE TO APPLY FOR SNAP FOOD ASSISTANCE; LEGAL SERVICES CLINICS 259 PEOPLE RECEIVED FREE LEGAL ADVICE THROUGH MOBILE LEGAL SERVICES. TAX CLINICS: 27 MOBILE TAX CLINICS AT 12 LOCATIONS IN HENNEPIN COUNTY, PREPARED TAX RETURNS FOR 680 HOUSEHOLDS, RESULTING IN OVER \$1,100,000 IN FEDERAL, STATE, AND PROPERTY TAX REFUNDS; 839 HOUSEHOLDS RECEIVED FINANCIAL AND BUDGETING EDUCATION AND/OR COUNSELING AND IMPROVED THEIR CREDIT (SOME SERVICES PROVIDED IN COLLABORATION WITH LUTHERAN SOCIAL SERVICES)-EMPLOYMENT. 412 PEOPLE RECEIVED EMPLOYMENT COUNSELING AND RELATED SERVICES TO IMPROVE THEIR EMPLOYMENT STATUS (SOME SERVICES PROVIDED IN COLLABORATION WITH HIRED)-BENEFIT ENROLLMENT ASSISTANCE AND SERVICES, MNSURE APPLICATION ASSISTANCE HELPED 632 PEOPLE FOR BENEFIT ENROLLMENT SERVICES, APPROXIMATELY 5,361 SENIORS RECEIVED ASSISTANCE THROUGH ALL PROGRAMS, INCLUDING SENIOR ORIENTED SERVICES. EXPENSES \$ 1,706,116. INCLUDING GRANTS OF \$ 1,731,037. REVENUE \$ 4,360.

FORM 990, PART VI, SECTION A, LINE 1:

THE COMPOSITION OF THE EXECUTIVE COMMITTEE IS THE OFFICERS OF THE BOARD: CHAIR OF THE BOARD, VICE CHAIR OF THE BOARD, SECRETARY AND TREASURER. THE EXECUTIVE COMMITTEE IS EMPOWERED TO ACT ON BEHALF OF THE BOARD OF DIRECTORS

Name of the organization **COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Employer identification number
41-1524088

IN THE INTERVALS BETWEEN MEETINGS, SUBJECT TO THE DIRECTION AND CONTROL OF
THE BOARD OF DIRECTORS.

FORM 990, PART VI, SECTION A, LINE 4:

THE ORGANIZATION UPDATED ITS ARTICLES OF INCORPORATION TO INCLUDE THE
FOLLOWING ARTICLE:

COMMUNITY ACTION PARTNERSHIP OF HENNEPIN COUNTY SHALL SERVE AS THE STATE-
AND FEDERAL-DESIGNATED COMMUNITY ACTION AGENCY FOR HENNEPIN COUNTY, AS
APPOINTED BY THE LOCAL GOVERNING AUTHORITIES OF HENNEPIN COUNTY AND THE
CITY OF MINNEAPOLIS. THE AGENCY SHALL REMAIN AS THE DESIGNATED COMMUNITY
ACTION AGENCY FOR SUBURBAN HENNEPIN COUNTY AND THE CITY OF MINNEAPOLIS
UNTIL SUCH AUTHORITY IS TERMINATED THROUGH THE NECESSARY LOCAL AND STATE
PROCESSES.

THE ORGANIZATION UPDATED ITS BYLAWS TO CHANGE THE TERM OF PUBLIC SECTOR
DIRECTORS FROM ONE YEAR TO TWO YEARS.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FINANCE COMMITTEE RECEIVES, REVIEWS AND APPROVES THE FORM 990 PRIOR TO
FILING. COPIES OF THE 990 ARE PROVIDED TO THE EXECUTIVE COMMITTEE MEMBERS
AND LATER TO THE FULL BOARD OF DIRECTORS PRIOR TO FILING.

FORM 990, PART VI, SECTION B, LINE 12C:

ANNUALLY, ALL STAFF AND BOARD MEMBERS ARE REQUIRED TO SIGN A CONFLICT OF
INTEREST STATEMENT INDICATING THAT THEY WILL DISCLOSE CONFLICTS OR
POTENTIAL CONFLICTS. IF THEY FEEL A CONFLICT ARISES THEY ARE REQUIRED TO
INFORM THE APPROPRIATE OFFICIAL; FOR THE BOARD THAT WOULD BE THE BOARD
CHAIR, FOR STAFF THAT WOULD BE THE EXECUTIVE DIRECTOR. BOARD MEMBERS ARE
REQUIRED TO EXPLAIN THEIR CONFLICT AND EXCUSE THEMSELVES FROM THE DECISION

Name of the organization **COMMUNITY ACTION PARTNERSHIP OF
SUBURBAN HENNEPIN**

Employer identification number
41-1524088

MAKING PROCESS. STAFF MEMBERS ARE NOT ALLOWED TO MAKE DECISIONS THAT WOULD BENEFIT THEM OR THEIR FAMILIES. THE EXECUTIVE COMMITTEE MEMBERS AND MANAGEMENT STAFF CONTINUALLY REVIEW TO ASSURE WE DO NOT ENTER INTO CONFLICT SITUATIONS. IF STAFF AND BOARD MEMBERS QUALIFY FOR OUR SERVICES WE HAVE VARIOUS METHODS OF HANDLING IT; IF THE ENERGY ASSISTANCE PROGRAM IS BEING ACCESSED, THE STAFF AT THE DEPARTMENT OF COMMERCE REVIEW ELIGIBILITY AND MAKES THE DECISION. IF BOARD MEMBERS REQUIRE OUR SERVICES, MEMBERS OF THE EXECUTIVE COMMITTEE ALONG WITH THE EXECUTIVE DIRECTOR AND THE APPROPRIATE DEPARTMENT MANAGER WILL REVIEW AND APPROVE OR DISAPPROVE THE ACCESS. IF STAFF UTILIZE OUR SERVICES, THEN THE APPROPRIATE DEPARTMENT MANAGER AND THE EXECUTIVE DIRECTOR REVIEW AND APPROVE OR DISAPPROVE ACCESS.

FORM 990, PART VI, SECTION B, LINE 15:

THE BOARDS PERSONNEL COMMITTEE ANNUALLY REVIEWS THE EXECUTIVE DIRECTORS PERFORMANCE AND RECOMMENDS SALARY INCREASES AS THEY FEEL ARE APPROPRIATE. IN JANUARY THE CHAIR OF THE PERSONNEL COMMITTEE HAS ALL BOARD MEMBERS, MANAGEMENT, STAFF, AND RANDOMLY SELECTED REGULAR STAFF COMPLETE A QUESTIONNAIRE ON THE EXECUTIVE DIRECTORS PERFORMANCE. THE PERSONNEL COMMITTEE REVIEWS THAT INFORMATION AND MAKES RECOMMENDATIONS TO THE CHAIR OF THE PERSONNEL COMMITTEE. THE CHAIR OF THE PERSONNEL COMMITTEE THEN MEETS WITH THE EXECUTIVE DIRECTOR, SETTING GOALS AND MAKING RECOMMENDATIONS. RECORDS OF THE PROCESS ARE MAINTAINED BY THE CHAIR OF THE COMMITTEE. SALARY ADJUSTMENTS ARE COMPARED TO THE COUNCIL OF NONPROFITS STATEWIDE AND REGIONAL SALARY REVIEW. IN ADDITION, COMPARISONS ARE MADE AGAINST OTHER TWIN CITIES MANAGERS. ANNUALLY IN OCTOBER ALL MANAGERS START A REVIEW PROCESS ON ALL OF THEIR EMPLOYEES. THESE REVIEWS ARE TO BE COMPLETED PRIOR TO THE EXECUTIVE DIRECTOR RECEIVING HIS REVIEW. A STANDARDIZED PERFORMANCE REPORT IS COMPLETED ON EACH EMPLOYEE. THE MANAGER MEETS WITH THE EMPLOYEE

Name of the organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number 41-1524088
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AND REVIEWS THEIR PERFORMANCE, SETS STANDARDS FOR THE NEXT YEAR AND MAKES RECOMMENDATIONS AS REQUIRED. RECORDS ARE RETAINED ON EACH INDIVIDUAL. SALARY ADJUSTMENTS ARE REVIEWED AND COMPARED TO THE COUNCIL OF NONPROFITS STATEWIDE AND REGIONAL SALARY REVIEW.

FORM 990, PART VI, SECTION C, LINE 19:

THE 990 AND AUDITED FINANCIALS ARE AVAILABLE ON OUR WEBSITE. ALL OTHER DOCUMENTS ARE AVAILABLE UPON REQUEST IN EITHER PAPER OR DIGITAL FORMAT.

FORM 990, PART XII, LINE 2C:

THE FINANCE COMMITTEE IS RESPONSIBLE FOR THE SELECTION OF THE INDEPENDENT ACCOUNTANT AND FOR THE OVERSIGHT OF THE FINANCIAL STATEMENT AUDIT.

Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868 .**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on e-file for Charities and Non-Profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

	Enter filer's identifying number	
Type or print	Name of exempt organization or other filer, see instructions. COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN	Employer identification number (EIN) or 41-1524088
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 8800 HIGHWAY 7, NO. 401	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. ST LOUIS PARK, MN 55426	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

THE ORGANIZATION

- The books are in the care of ▶ **8800 HIGHWAY 7, NO. 401 - ST LOUIS PARK, MN 55426**
Telephone No. ▶ **(952) 933-9639** Fax No. ▶ _____
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **NOVEMBER 15, 2017**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ▶ calendar year **2016** or
- ▶ tax year beginning _____, and ending _____.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Mail To:

Minnesota Attorney General's Office
Charities Division
445 Minnesota Street, Suite 1200
St. Paul, MN 55101-2130

**STATE OF MINNESOTA
CHARITABLE ORGANIZATION
ANNUAL REPORT FORM**

C2

(Pursuant to Minn. Stat. ch. 309)

Website Address:

www.ag.state.mn.us/charity

SECTION A: Organization Information

Legal Name of Organization COMMUNITY ACTION PARTNERSHIP OF SUBURBAN HENNEPIN

Federal EIN: 41-1524088

Fiscal Year-End: 12/31/2016
mm/dd/yyyy

Did the organization's fiscal year-end change? Yes No

Mailing Address: <u>SCOTT ZEMKE</u> Contact Person <u>8800 HIGHWAY 7</u> Street Address <u>ST LOUIS PARK, MN 55426</u> City, State, and ZIP Code <u>952-933-9639</u> Phone Number <u>SZEMKE@CAPHENNEPIN.ORG</u> Email Address	Physical Address: <u>SCOTT ZEMKE</u> Contact Person <u>8800 HIGHWAY 7</u> Street Address <u>ST LOUIS PARK, MN 55426</u> City, State, and ZIP Code <u>952-933-9639</u> Phone Number <u>SZEMKE@CAPHENNEPIN.ORG</u> Email Address
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1. Organization's website: WWW.CAPHENNEPIN.ORG

2. List all of the organization's alternate and former names (attach list if more space is needed).

 Alternate Former
 Alternate Former

3. List all names under which the organization solicits contributions (attach list if more space is needed).

4. Is the organization incorporated pursuant to Minn. Stat. ch. 317A? Yes No

5. Total amount of contributions the organization received from Minnesota donors: \$ 913,164.

6. Has the organization's tax-exempt status with the IRS changed?
 Yes No If yes, attach explanation.

7. Has the organization significantly changed its purpose(s) or program(s)?
 Yes No If yes, attach explanation.

CHARITABLE ORGANIZATION ANNUAL REPORT FORM
(Continued)

8. Has the organization been denied the right to solicit contributions by any court or government agency?
 Yes No If yes, attach explanation.

9. Does the organization use the services of a professional fundraiser (outside solicitor or consultant) to solicit contributions in Minnesota? Yes No
If yes, provide the following information for each (attach list if more space is needed):

Name of Professional Fundraiser Compensation

Street Address City, State, and ZIP Code

10. Is the organization a food shelf? Yes No
If yes, is the organization required to file an audit? Yes, audit attached No

Note: An organization that has total revenue of more than \$750,000 is required to file an audit prepared in accordance with generally accepted accounting principles by an independent CPA or LPA. The value of donated food to a nonprofit food shelf may be excluded from the total revenue if the food is donated for subsequent distribution at no charge and is not resold.

11. Do any directors, officers, or employees of the organization or its related organization(s) receive total compensation* of more than \$100,000? Yes No
If yes, provide the following information for the five highest paid individuals:

Name and title	Compensation*	Other compensation
SCOTT ZEMKE EXECUTIVE DIRECTOR	104,504.	14,068.

*Compensation is defined as the total amount reported on Form W-2 (Box 5) or Form 1099-MISC (Box 7) issued by the organization and its related organizations to the individual. See Minn. Stat. § 309.53, subd. 3(i) and Minn. Stat. § 317A.011 for definitions.

CHARITABLE ORGANIZATION ANNUAL REPORT FORM
(Continued)

SECTION B: Financial Information

This section must be completed by organizations that file an IRS Form 990-EZ, 990-PF, or 990-N.
Organizations that file an IRS Form 990 may skip Section B and go directly to Section C.

INCOME

1. Contributions Received	\$ _____	1
2. Government Grants	\$ _____	2
3. Program Service Revenue	\$ _____	3
4. Other Revenue	\$ _____	4
5. TOTAL INCOME	\$ _____	5

EXPENSES

6. Program Expenses	\$ _____	6
7. Management & General Expenses	\$ _____	7
8. Fund-raising Expenses	\$ _____	8
9. TOTAL EXPENSES	\$ _____	9
10. EXCESS or DEFICIT	\$ _____	10
(Line 5 minus Line 9)		

ASSETS

11. Cash	\$ _____	11
12. Land, Buildings & Equipment	\$ _____	12
13. Other Assets	\$ _____	13
14. TOTAL ASSETS	\$ _____	14

LIABILITIES

15. Accounts Payable	\$ _____	15
16. Grants Payable	\$ _____	16
17. Other Liabilities	\$ _____	17
18. TOTAL LIABILITIES	\$ _____	18

FUND BALANCE/NET WORTH

	\$ _____	
(Line 14 minus Line 18)		

**CHARITABLE ORGANIZATION ANNUAL REPORT FORM
(Continued)**

Section B (continued): Statement of Functional Expenses

This expense statement must be prepared in accordance with generally accepted accounting principles. Each column must be completed, and Columns B, C, and D must equal Column A. The amount on Line 25, Column A must match Line 17 of IRS Form 990-EZ or Line 26 of IRS Form 990-PF.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1. Grants and other assistance to governments and organizations in the U.S.				
2. Grants and other assistance to individuals in the U.S.				
3. Grants and other assistance to governments, organizations, and individuals outside the U.S.				
4. Benefits paid to or for members				
5. Compensation of current officers, directors, trustees, and key employees				
6. Compensation not included above, to disqualified persons (as defined under section 4958(f)(1) and persons described in section 4958(c)(3)(B)				
7. Other salaries and wages				
8. Pension plan contributions (include section 401(k) and section 403(b) employer contributions)				
9. Other employee benefits				
10. Payroll taxes				
11. Fees for services (non-employees):				
a. Management				
b. Legal				
c. Accounting				
d. Lobbying				
e. Professional fundraising services				
f. Investment management fees				
g. Other				
12. Advertising and promotion				
13. Office expenses				
14. Information technology				
15. Royalties				
16. Occupancy				
17. Travel				
18. Payments of travel or entertainment expenses for any federal, state, or local public officials				
19. Conferences, conventions, and meetings				
20. Interest				
21. Payments to affiliates				
22. Depreciation, depletion, and amortization				
23. Insurance				
24. Other expenses. Itemize expenses not covered above. Expenses labeled miscellaneous may not exceed 5% of total expenses (Line 25).				
a.				
b.				
c.				
d.				
25. Total functional expenses. Add lines 1 through 24d				
26. Joint costs. Check here <input type="checkbox"/> if following SOP 98-2. Complete this line only if the organization reported in Column B joint costs from a combined educational campaign and fundraising solicitation				

CHARITABLE ORGANIZATION ANNUAL REPORT FORM
(Continued)

Section C: Board of Directors Signatures and Acknowledgment

The form must be executed pursuant to a resolution of the board of directors, trustees, or managing group and must be signed by two officers of the organization. See Minn. Stat. § 309.52, subd. 3.

We, the undersigned, state and acknowledge that we are duly constituted officers of this organization, being the

EXECUTIVE DIRECTOR _____ (Title) and _____ (Title) respectively, and

that we execute this document on behalf of the organization pursuant to the resolution of the

_____ (Board of Directors, Trustees, or Managing Group) adopted on the _____

day of _____, 20 ____, approving the contents of the document, and do hereby certify that the

_____ (Board of Directors, Trustees, or Managing Group) has assumed, and will continue

to assume, responsibility for determining matters of policy, and have supervised, and will continue to supervise, the operations and finances of the

organization. We further state that the information supplied is true, correct and complete to the best of our knowledge.

SCOTT ZEMKE

Name (Print)

Signature

EXECUTIVE DIRECTOR

Title

Date

Name (Print)

Signature

Title

Date